

learning  
equals  
development

## EQV Course Outline



■ Access Advanced

■ 1 Day

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# Access Advanced

(1 Day)

## Business Benefit

The use of advanced queries and macros will ensure that your Access databases will be more users friendly and run more efficiently.

## Who Should Attend?

This course is valuable for anyone who plans to prototype, build and integrate relational databases using Access to an advanced level.

## Learning Objectives

*By the end of this course you will be able to...*

- Create Cross Tab Queries
- Create Make Table Queries
- Modify Start-up options
- Create Macros on Forms
- Create Macros on Reports
- Create Database Macros
- Compact and Repair Databases
- Database Password Protection
- Split a Database

## Course Content

- Cross Tab Queries
- Make Table Queries
- Change Start-up Form
- Database Switchboards
- Create Macros
- Understand Form Events
- Understand Report Events
- Create Autoexec & Autokeys Macros
- Compacting Access Databases
- Adding Password Protection To Databases
- Creating Frontend / Backend Databases

2011  
Jul 15  
Aug 15  
Sep 15  
Oct 17  
Nov 15  
Dec 13

2012  
Jan 16  
Feb 13  
Mar 12  
Apr 13  
May 11  
Jun 12  
Jul 13  
Aug 13  
Sep 10  
Oct 08  
Nov 05  
Dec 04

## You may also be interested in

Visual Basic for Applications

## Training Locations

Leicester, Sheffield, Liverpool, Manchester, Basingstoke, London

Price:  
**£255**  
per person

## The EQV Promise

We ensure that our courses are well received and are delivered by trainers that have actual commercial competency in their chosen subject.

Not only is this essential for our accreditation purposes but it ensures that the trainers will be able to include relevant experiences they themselves have learnt from. This generates appropriate engagement and empathy in the training environment.

When the course is completed we will report back to you about how the training has been received and can indeed evaluate the training right from start to finish after the skills transfer period. This information can come from your account manager who is your main point of contact at all times.

## The EQV Experience

Our training courses take the attendee on a journey of learning and development. Throughout the course everyone is engaged in a stimulating and participative way.

Our courses are designed to encompass many different kind of learning activities making sure they appeal to different natural styles of learning that individuals have.

Activities may include a selection of syndicate work, discussion, pair work, case studies, games, role play, quizzes and presentations.

During the event an individual works on their own implementation plan so that they have a clear plan of how they are going to support their own skills transfer back in the workplace. Whilst it is important for the attendees to enjoy the workshop we want to ensure they apply as much as possible back in the workplace.

## Our Training Centre

Set in the heart of beautiful rolling Leicestershire countryside, our idyllic training facilities not only provide attendees with the perfect environment to concentrate on their individual learning experience but also provide the practicality of ample parking and fully designed and equipped training rooms.

You will be greeted upon arrival by our training co-ordinator who is your point of contact throughout the day should have any specific queries.

A delicious buffet lunch is provided catering for a variety of dietary needs.

## What Delegates Say about this course

*"Course was Excellent"*

*"100%!"*

*"Very informative."*

