

learning  
equals  
development

## EQV Course Outline



■ Access Intermediate

■ 1 Day

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# Access Intermediate (1 Day)

## Business Benefit

With the amount of data being stored in databases these days, solid database design is more important now than it ever has been. By learning about relational databases and the additional benefits they give you, your database will always work in the most efficient way.

## Who Should Attend?

This course is valuable for anyone who plans to prototype, build and integrate relational database applications using Access.

## Learning Objectives

*By the end of this course  
you will be able to...*

- Understand Relational Database design
- Create a relational database
- Assign Primary keys and indexes
- Create multi-table forms
- Create multi-table select queries
- Create advanced queries – Append, Update and Delete

## Course Content

- Designing multi table databases
- Assigning Primary Keys
- Assigning an Index
- Linking tables through relationships view
- Setting Referential integrity
- Creating Main / Sub Forms
- Creating linked forms
- Creating multi-table queries
- Creating inner and outer joins in queries
- Calculations in queries
- Group & Total queries
- Parameter Queries
- Creating Append queries
- Creating Update queries
- Creating Delete queries

2011  
Jul 08  
Aug 08  
Sep 08  
Oct 10  
Nov 08  
Dec 06

2012  
Jan 09  
Feb 06  
Mar 05  
Apr 11  
May 04  
Jun 07  
Jul 06  
Aug 16  
Sep 03  
Oct 29  
Nov 27

## You may also be interested in

[Access Advanced](#)

## Training Locations

Leicester, Sheffield, Liverpool, Manchester, Basingstoke, London

Price:  
**£199**  
per person

## The EQV Promise

We ensure that our courses are well received and are delivered by trainers that have actual commercial competency in their chosen subject.

Not only is this essential for our accreditation purposes but it ensures that the trainers will be able to include relevant experiences they themselves have learnt from. This generates appropriate engagement and empathy in the training environment.

When the course is completed we will report back to you about how the training has been received and can indeed evaluate the training right from start to finish after the skills transfer period. This information can come from your account manager who is your main point of contact at all times.

## The EQV Experience

Our training courses take the attendee on a journey of learning and development. Throughout the course everyone is engaged in a stimulating and participative way.

Our courses are designed to encompass many different kind of learning activities making sure they appeal to different natural styles of learning that individuals have.

Activities may include a selection of syndicate work, discussion, pair work, case studies, games, role play, quizzes and presentations.

During the event an individual works on their own implementation plan so that they have a clear plan of how they are going to support their own skills transfer back in the workplace. Whilst it is important for the attendees to enjoy the workshop we want to ensure they apply as much as possible back in the workplace.

## Our Training Centre

Set in the heart of beautiful rolling Leicestershire countryside, our idyllic training facilities not only provide attendees with the perfect environment to concentrate on their individual learning experience but also provide the practicality of ample parking and fully designed and equipped training rooms.

You will be greeted upon arrival by our training co-ordinator who is your point of contact throughout the day should have any specific queries.

A delicious buffet lunch is provided, catering for a variety of dietary needs.

## What Delegates Say about this course

*"I thought our Tutor definitely knew his stuff and was very informative"*

*"10 out of 10"*

*"Really Good"*

