

learning
equals
development

EQV Course Outline



- Creative Approaches to Writing Work Based Assignments
- 1 Day

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Creative Approaches to Writing Work Based Assignments (1 Day)

Business Benefit

It is a requirement of ILM Management Programmes for delegates to write work based assignments, from which they will be assessed. Therefore it is imperative that these written assignments accurately reflect the ideas, understanding, concepts and thinking of the writer.

The skills learnt during this workshop will enable delegates to convey to the reader through their written assignments their true understanding of the subject in question. These skills are equally as applicable to general work situations where written communication is an essential ingredient.

Who Should Attend?

All ILM delegates who would benefit from improved writing skills, thereby ensuring that their discussion points and arguments are put across to best effect in any written submissions.

Learning Objectives

By the end of this course you will be able to...

- Integrating assignments into working and personal life
- Improving concentration
- Exploring sources of research information
- Examining content and the structure of assignments
- Writing in a constructive and disciplined way
- Producing an assignment outline
- Explore patterns of argument
- Producing a coherently structured assignments

Course Content

- Planning an assignment and managing time
- Creating a clear and logical structure to an assignment
- Methods of research
- Planning a written document through mind-mapping and prioritisation
- Arguments and counter-arguments
- Sentence construction
- Using plain English and being aware of wordiness and acronyms

Dates: **Dates to suit you...**
Please contact EQV

Price: **£795**
per group

The EQV Promise

We ensure that our courses are well received and are delivered by trainers that have actual commercial competency in their chosen subject.

Not only is this essential for our accreditation purposes but it ensures that the trainers will be able to include relevant experiences they themselves have learnt from. This generates appropriate engagement and empathy in the training environment.

When the course is completed we will report back to you about how the training has been received and can indeed evaluate the training right from start to finish after the skills transfer period. This information can come from your account manager who is your main point of contact at all times.

The EQV Experience

Our training courses take the attendee on a journey of learning and development. Throughout the course everyone is engaged in a stimulating and participative way.

Our courses are designed to encompass many different kind of learning activities making sure they appeal to different natural styles of learning that individuals have.

Activities may include a selection of syndicate work, discussion, pair work, case studies, games, role play, quizzes and presentations.

During the event an individual works on their own implementation plan so that they have a clear plan of how they are going to support their own skills transfer back in the workplace. Whilst it is important for the attendees to enjoy the workshop we want to ensure they apply as much as possible back in the workplace.

Our Training Centre

Set in the heart of beautiful rolling Leicestershire countryside, our idyllic training facilities not only provide attendees with the perfect environment to concentrate on their individual learning experience but also provide the practicality of ample parking and fully designed and equipped training rooms.

You will be greeted upon arrival by our training co-ordinator who is your point of contact throughout the day should have any specific queries.

A delicious buffet lunch is provided catering for a variety of dietary needs.

What Delegates Say about this course

