

learning
equals
development

EQV Course Outline



■ Delivering Stunning Presentations with PowerPoint

■ 1 Day

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Delivering Stunning Presentations with PowerPoint (1 Day)

Business Benefit

Standing out from the competition can be a major challenge when competing for new business or trying to create a dynamic and compelling image for your organisation. Being able to prepare and deliver presentations that are motivating and captivating can help to create that image.

In this one day workshop delegates will learn how to construct presentations that can only be described as "stunning".

Who Should Attend?

- Anyone who needs to prepare and deliver high impact presentations.

Learning Objectives

By the end of this course you will be able to...

- Demonstrate a process for planning and preparing a professional presentation
- Examine the essential techniques for delivering the presentation
- Demonstrate the basic skills of 'public speaking'
- Understand the importance of Body Language
- Explore the basic skills of 'managing an audience'
- Use PowerPoint as an effective visual aid

Course Content

- Planning your presentation
- Basic presentation rules
- Planning, preparing and structuring a presentation
- Delivery Skills – essential 'do's and don'ts'.
- Using visual aids
- Using PowerPoint smoothly inside a presentation
- Postive transitional effects and techniques
- Basic 'public speaking' skills.
- Body Language – avoid sending the wrong message.
- Working with the audience.

You may also be interested in

Communication Assertiveness and Confidence building

Price: **£395**
per person

The EQV Promise

We ensure that our courses are well received and are delivered by trainers that have actual commercial competency in their chosen subject.

Not only is this essential for our accreditation purposes but it ensures that the trainers will be able to include relevant experiences they themselves have learnt from. This generates appropriate engagement and empathy in the training environment.

When the course is completed we will report back to you about how the training has been received and can indeed evaluate the training right from start to finish after the skills transfer period. This information can come from your account manager who is your main point of contact at all times.

The EQV Experience

Our training courses take the attendee on a journey of learning and development. Throughout the course everyone is engaged in a stimulating and participative way.

Our courses are designed to encompass many different kind of learning activities making sure they appeal to different natural styles of learning that individuals have.

Activities may include a selection of syndicate work, discussion, pair work, case studies, games, role play, quizzes and presentations.

During the event an individual works on their own implementation plan so that they have a clear plan of how they are going to support their own skills transfer back in the workplace. Whilst it is important for the attendees to enjoy the workshop we want to ensure they apply as much as possible back in the workplace.

Our Training Centre

Set in the heart of beautiful rolling Leicestershire countryside, our idyllic training facilities not only provide attendees with the perfect environment to concentrate on their individual learning experience but also provide the practicality of ample parking and fully designed and equipped training rooms.

You will be greeted upon arrival by our training co-ordinator who is your point of contact throughout the day should have any specific queries.

A delicious buffet lunch is provided catering for a variety of dietary needs.

What Delegates Say about this course

"Excellent - really enjoyed the day."

"Very well put together and a very good insight into the benefits of Powerpoint"

"I would rate the course as being very good and well worth the time"

