

learning
equals
development

EQV Course Outline



Accredited Centre



- ILM Level 3 Award in Workplace Coaching for Team Leaders and First Line Managers
- 4 Days

Tel: 0844 888 2732 E-mail: lets-talk@eqv.co.uk www.eqv.co.uk

EQV (UK) Ltd, The Mill House, Dovecote Court, Potters Marston, Leicestershire, LE9 3JR

ILM Level 3 Award in Workplace Coaching for Team Leaders and First Line Managers (4 Day)



Accredited Centre

Business Benefit

This programme aims to equip practising and potential team leaders and first line managers with the knowledge, skills and confidence to perform effectively as workplace coaches as part of their normal work role.

All attendees qualify for Studying membership with a range of benefits including: Harvard Business Publishing online books, Career development Advice, Information on networking events around the UK, Edge Online a regular management magazine Discounts on a range of lifestyle services.

Who Should Attend?

Attendees will normally be either practising or aspiring first line managers.

Learning Objectives

*By the end of this course
you will be able to...*

- Understanding Good Practice in Workplace Coaching
- Organising Workplace Coaching
- Undertaking Supervised Coaching in the Workplace

Each of the above has an associated assessment associated to prove learning has taken place

Each Award programme is run over a 3 month period

Course Content

- Describe the effective workplace coach's role, responsibilities, characteristics and behaviours
- Explain the importance of assessing learning styles, agreeing learning outcomes and overcoming potential barriers to ensure that workplace coaching is effective
- Assess own ability to use a variety of interpersonal communication strategies and give effective feedback to learners on their performance to coach them in the workplace
- Know how to identify resources to support safe and effective coaching in the workplace
- Know how to monitor, assess and record learners' progress towards their goals
- Know how to use coaching records to identify areas for improvement in own workplace coaching practice
- Plan and organise workplace coaching sessions
- Undertake coaching in the workplace
- Monitor and review own workplace coaching performance

2011
Start Month

August
October

2012
Start Month

January
March
May
July
September
November

You may also be interested in

ILM Level 3 Award in First Line Management

Training Locations

Leicester, Sheffield, Liverpool, Manchester, Basingstoke, London

Price:
£1795
per person

The EQV Promise

We ensure that our courses are well received and are delivered by trainers that have actual commercial competency in their chosen subject.

Not only is this essential for our accreditation purposes but it ensures that the trainers will be able to include relevant experiences they themselves have learnt from. This generates appropriate engagement and empathy in the training environment.

When the course is completed we will report back to you about how the training has been received and can indeed evaluate the training right from start to finish after the skills transfer period. This information can come from your account manager who is your main point of contact at all times.

Our Training Centre

Set in the heart of beautiful rolling Leicestershire countryside, our idyllic training facilities not only provide attendees with the perfect environment to concentrate on their individual learning experience but also provide the practicality of ample parking and fully designed and equipped training rooms.

You will be greeted upon arrival by our training co-ordinator who is your point of contact throughout the day should have any specific queries.

A delicious buffet lunch is provided, catering for a variety of dietary needs.

The EQV Experience

Our training courses take the attendee on a journey of learning and development. Throughout the course everyone is engaged in a stimulating and participative way.

Our courses are designed to encompass many different kind of learning activities making sure they appeal to different natural styles of learning that individuals have.

Activities may include a selection of syndicate work, discussion, pair work, case studies, games, role play, quizzes and presentations.

During the event an individual works on their own implementation plan so that they have a clear plan of how they are going to support their own skills transfer back in the workplace. Whilst it is important for the attendees to enjoy the workshop we want to ensure they apply as much as possible back in the workplace.

