

learning
equals
development

EQV Course Outline



■ Project Introduction

■ 1 Day

Tel: 0844 888 2732 E-mail: lets-talk@eqv.co.uk www.eqv.co.uk

EQV (UK) Ltd, The Mill House, Dovecote Court, Potters Marston, Leicestershire, LE9 3JR

Project Introduction

(1 Day)

Business Benefit

Within business many individuals are now need to use project management skills to help schedule and control projects. Microsoft Project is the ideal tool to do this.

Who Should Attend?

This course is suitable for you if you need to create projects in which estimated durations, task dependencies and the possible levelling of resource conflict is involved.

Learning Objectives

*By the end of this course
you will be able to...*

- Create a project plan
- Explore resources
- Link tasks together
- Track a project plan to completion

Course Content

- Creating the Project Plan
- Task Sequences
- Task Dependencies
- Work Breakdown Structure
- Gantt Charts
- Network Diagrams
- Working with resources
- Resource levelling
- Working with Calendars
- Constraints
- Tracking Progress
- Viewing Costs
- Printing

2011
Jul 19
Aug 17
Sep 19
Oct 19
Nov 17
Dec 15

2012
Jan 18
Feb 15
Mar 14
Apr 20
May 17
Jun 18
Jul 17
Aug 15
Sep 12
Oct 10
Nov 07
Dec 06

You may also be interested in

Project Advanced

Training Locations

Leicester, Sheffield, Liverpool, Manchester, Basingstoke, London

The EQV Promise

We ensure that our courses are well received and are delivered by trainers that have actual commercial competency in their chosen subject.

Not only is this essential for our accreditation purposes but it ensures that the trainers will be able to include relevant experiences they themselves have learnt from. This generates appropriate engagement and empathy in the training environment.

When the course is completed we will report back to you about how the training has been received and can indeed evaluate the training right from start to finish after the skills transfer period. This information can come from your account manager who is your main point of contact at all times.

The EQV Experience

Our training courses take the attendee on a journey of learning and development. Throughout the course everyone is engaged in a stimulating and participative way.

Our courses are designed to encompass many different kind of learning activities making sure they appeal to different natural styles of learning that individuals have.

Activities may include a selection of syndicate work, discussion, pair work, case studies, games, role play, quizzes and presentations.

During the event an individual works on their own implementation plan so that they have a clear plan of how they are going to support their own skills transfer back in the workplace. Whilst it is important for the attendees to enjoy the workshop we want to ensure they apply as much as possible back in the workplace.

Our Training Centre

Set in the heart of beautiful rolling Leicestershire countryside, our idyllic training facilities not only provide attendees with the perfect environment to concentrate on their individual learning experience but also provide the practicality of ample parking and fully designed and equipped training rooms.

You will be greeted upon arrival by our training coordinator who is your point of contact throughout the day should have any specific queries.

A delicious buffet lunch is provided, catering for a variety of dietary needs.

What Delegates Say about this course

"Very effective course overall"

"Really useful introduction to Project"

"Excellent Well Done"

