

learning
equals
development

EQV Course Outline



■ Training Needs Analysis

■ 1 Day

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Training Needs Analysis (1 Day)

Business Benefit

Training can be an investment that provides an organisation with significant benefits – providing the training actually satisfies the need or solves the problem. A properly constructed 'Training Needs Analysis' ensures that the ensuing training programme is cost effective and provides real business gains. This course provides the knowledge and skills to conduct such an analysis.

Who Should Attend?

- Both new and experienced trainers as well as anyone who needs to develop their ability to analyse training needs

Learning Objectives

By the end of this course you will be able to...

- Know what information is required to analyse training needs.
- Understand where to source that information.
- Demonstrate the skills required to construct a 'Training Needs Analysis'.
- Understand the different ways people learn.
- Demonstrate a system for defining Learning Objectives.

Course Content

- Data Gathering – knowing what information is required and how to get it.
- Using KSA and DIF to analyse the data.
- Using Task/Competency matrices.
- Understanding how people learn – The Hunny and Mumford analysis.
- Setting 'Learning Objectives' and required outcomes.
- Evaluating the Learning.
- Personal implementation plans.

You may also be interested in

Train the Trainer

2010 21 Jan • 18 Feb • 18 Mar • 23 Apr • 21 May • 18 Jun
23 Jul • 20 Aug • 24 Sep • 22 Oct • 19 Nov • 20 Dec

2011 20 Jan • 17 Feb • 17 Mar • 15 Apr • 20 May • 17 Jun

Price: **£395**
per person

The EQV Promise

We ensure that our courses are well received and are delivered by trainers that have actual commercial competency in their chosen subject.

Not only is this essential for our accreditation purposes but it ensures that the trainers will be able to include relevant experiences they themselves have learnt from. This generates appropriate engagement and empathy in the training environment.

When the course is completed we will report back to you about how the training has been received and can indeed evaluate the training right from start to finish after the skills transfer period. This information can come from your account manager who is your main point of contact at all times.

The EQV Experience

Our training courses take the attendee on a journey of learning and development. Throughout the course everyone is engaged in a stimulating and participative way.

Our courses are designed to encompass many different kind of learning activities making sure they appeal to different natural styles of learning that individuals have.

Activities may include a selection of syndicate work, discussion, pair work, case studies, games, role play, quizzes and presentations.

During the event an individual works on their own implementation plan so that they have a clear plan of how they are going to support their own skills transfer back in the workplace. Whilst it is important for the attendees to enjoy the workshop we want to ensure they apply as much as possible back in the workplace.

Our Training Centre

Set in the heart of beautiful rolling Leicestershire countryside, our idyllic training facilities not only provide attendees with the perfect environment to concentrate on their individual learning experience but also provide the practicality of ample parking and fully designed and equipped training rooms.

You will be greeted upon arrival by our training coordinator who is your point of contact throughout the day should have any specific queries.

A delicious buffet lunch is provided, catering for a variety of dietary needs.

What Delegates Say about this course

"Excellent Course. Very useful"

"Will definitely recommend this to colleagues"

